



ལྷ་དཔལ་ལྷན་འབྲུག་པའི་བློན་པོ་འདུན་སྐྱོད་  
ROYAL COURT OF JUSTICE

འབྲུག་གི་མཐོན་མཐོ་བློན་པོ་འདུན་སྐྱོད་  
SUPREME COURT OF BHUTAN



SC(HRD-21)2021/ 2056

11<sup>th</sup> August, 2021

### OFFICE ORDER

This is to inform all Dzongkhag and Dungkhang Courts that henceforth all personal assistants of all courts shall be multitasked as ADM assistant along with the current post. It was decided during the 20<sup>th</sup> HRC meeting held on 29<sup>th</sup> April, 2021 due to the following reasons.

1. Lack of ADM assistants in all courts. Judiciary could not carry out recruitment of Admin assistants in all courts although it was approved in the staffing pattern. The budget was not approved by ministry of finance as it incurred huge financial implication to the government.
2. Optimum utilization of existing manpower.  
Utilization of existing manpower is felt crucial with multitasking them since RCSC is stringently restricting new recruitment due to financial implication incurred to the government and they are in the view to multitask with the existing human resources.
3. Clustering of accountants.  
Till now, in some of the courts, even accountants had worked as ADM and benefited judiciary to discharge administrative functions. However, due to clustering of accountants initiated by the ministry of finance, they would be no longer available to resume administrative task as before.

To this end, all PAs are mandatorily required to take up the additional roles of Admin Asst; however, the Supreme Court will ensure to provide necessary technical backstopping in order to execute tasks with uniform procedures.

(Gembo Dorji)  
Chief Justice  
Royal Court of Justice  
Supreme Court of Bhutan  
Thimphu

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